

# SRA Fire Prevention Fund Grant Program

## Concept Proposal Evaluation Criteria

The following evaluation worksheet shall be used to evaluate and rank proposed project concepts for invitation to submit a more detailed application for funding consideration. Evaluation Criteria are numbered and ordered to correspond with the concept proposal worksheet. The questions below are to be used to determine if the applicant is an eligible organization, and if the proposed activity is an appropriate use of the State Responsibility Area (SRA) Fire Prevention Fund (FPF). They require only a yes or no answer. Projects meeting these minimum criteria will be invited to submit a complete application to be considered for project funding.

### Evaluation Criteria (numbers correspond to items on concept proposal):

2. Is the organization an eligible organization?  Yes  No
3. Is the proposed project an authorized activity?  Yes  No
4. Will the proposed project be completed within the allowable timeframe?  Yes  No
5. **a:** Is the location of the project adequately described?  Yes  No
- b:** Is the proposed project wholly in the SRA\*?  
- If no, is the primary objective of this project to reduce the risk of wildfire to habitable structures in the SRA?  
(see Item 9 if necessary)?  Yes  No
- \*Note: If a map is not provided, a complete description of the project boundaries of planning and education projects will be located in Item 9.
6. Does the concept proposal identify the estimated number of habitable structures that will be impacted? If a fuel reduction project, does it provide an appropriate metric to measure the project's success?  Yes  No
7. Is their estimate of FHSZs reasonable?  Yes  No
8. Is the project budget reasonable for the identified deliverables in Item 10?  Yes  No

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- 9. a:** Does the project description provide a clear understanding of what the project proposes?  Yes  No
- b:** Does the project clearly describe the benefits to be realized by habitable structures in the SRA?  Yes  No
- c:** Are the goals and objectives of the project clearly described?  Yes  No
- d:** Are the expected material, personnel, and administrative costs associated with the project identified?  Yes  No
- e:** Are additional funding sources identified, if any were proposed in Item 8?  Yes  No
- 10. a:** Are the project deliverables clearly described?  Yes  No
- b:** Are milestones and their expected dates identified and reasonable?  Yes  No
- 11. a:** Does the applicant identify previous experience successfully carrying out projects similar to the proposed project?  
- If no, does the applicant describe the capabilities of their organization and identify reasons why a successful outcome can be expected?  Yes  No
- b:** If applicable, does the applicant provide a brief list of prior grant funded work performed by the organization?  Yes  No

Evaluator

Date